



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

June 29, 2010

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:  
JOB ORDER CONTRACT FOR CONSULTING SERVICES  
AWARD OF CONSULTANT SERVICES AGREEMENT  
(ALL DISTRICTS) (3 VOTES)**

**SUBJECT**

This action is to award an agreement to RS Means for Job Order Contract consulting services to assist the Department of Public Works with its Job Order Contract construction program.

**IT IS RECOMMENDED THAT YOUR BOARD:**

Award and authorize the Director of Public Works or her designee to execute a consultant services agreement with RS Means for Job Order Contract consulting services to assist the Department of Public Works in administering its Job Order Contract program for an annual not-to-exceed fee of \$1 million for a one-year term with four optional one-year renewals at the sole discretion of the County.

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

#36 JUNE 29, 2010

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Board of Supervisors  
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### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Job Order Contracting (JOC) is a flexible, cost-effective unit price contracting method used by the Department of Public Works (Public Works) for the maintenance, repair, and refurbishment of County infrastructure and facilities. Public Works' management and implementation of the JOC program is enhanced through the use of specialized consultant services that include conducting market research to determine local prevailing costs for construction equipment, materials, and labor for vertical construction, horizontal construction, general work, and demolition; preparing and updating detailed construction cost catalogs that include unit prices and technical specifications; maintaining project control and estimating software; and providing technical support as needed. Approval of the recommended action will allow Public Works use of a specialized consultant who can provide these support services, which are essential to the implementation and continuation of the JOC program.

### **Implementation of Strategic Plan Goals**

The recommended actions support the Countywide Strategic Plan by providing Operational Effectiveness (Goal 1), by increasing the County's ability to manage fluctuations in workload in a responsive manner and provide responsive, efficient, and high-quality public service.

### **FISCAL IMPACT/FINANCING**

The agreement will be for an amount not-to-exceed \$1 million per year for a one-year term with four optional one-year renewals at the sole discretion of the County.

The agreement will be financed through the appropriate funds for capital, refurbishment, maintenance, or infrastructure projects.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The agreement will be in the form previously reviewed and approved by County Counsel. The recommended agreement was solicited on an open-competitive basis and in accordance with applicable County requirements. The contractor is in compliance with the Chief Executive Officer's and your Board's requirements.

The agreement will contain terms and conditions supporting your Board's ordinances, policies, and programs, including but not limited to: County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN/GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely

Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

Data regarding the contractor's minority participation is on file with Public Works. The consultant was selected upon final analysis and consideration without regard to race, creed, gender, or color.

#### **ENVIRONMENTAL DOCUMENTATION**

This proposed action is exempt from California Environmental Quality Act (CEQA) because it can be seen with certainty that there is no possibility that approval of the project may have a significant impact on the environment pursuant to Section 15061(b)(3) of the State CEQA Guidelines.

#### **CONTRACTING PROCESS**

On October 8, 2009, Public Works issued a Request for Proposals (RFP) to 38 firms. On November 2, 2009, two firms responded to the RFP. An Evaluation Committee, consisting of Public Works' staff from Construction, Geotechnical and Materials Engineering, Project Management II, and Road Maintenance Divisions, evaluated the proposals. Evaluation of the firms was based on proposed work plan, experience, personnel, qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on their review and evaluation of the proposals, the Evaluation Committee recommended RS Means as the best qualified firm to perform the specified services.

As requested by your Board on February 3, 1988, the RFP was listed on the Doing Business with Us website. A copy of the website posting is enclosed for your reference. RS Means' Community Business Enterprises participation data and three-year contracting history are on file with Public Works.

Public Works has evaluated and determined that Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended agreement as this agreement is for non-Proposition A services.

The Honorable Board of Supervisors  
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**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services or projects during the performance of the recommended consultant services.

**CONCLUSION**

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division; and the Department of Public Works, Architectural Engineering Division.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:GF:SK  
DJT:RB:zu

Attachment

c: Executive Office, Board of Supervisors  
County Counsel  
Public Works

Award information has not been added at this time.

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### Bid Information

**Bid Number :** AED0006979  
**Bid Title :** REQUEST FOR PROPOSALS FOR CONSULTANT SERVICES FOR JOC PROGRAM  
**Bid Type :** Service  
**Department :** Public Works  
**Commodity :** CONSULTING SERVICES - CONSTRUCTION  
**Open Date :** 10/8/2009  
**Closing Date :** 11/2/2009 5:00 PM  
**Notice of Intent to Award :** [View Detail](#)  
**Bid Amount :** N/A  
**Bid Download :** Not Available  
**Bid Description :** The County of Los Angeles Department of Public Works (Public Works) is inviting proposals from qualified firms to provide consultant services for the JOC program.  
  
A JOC contract is a competitively bid, fixed-unit-price indefinite quantity contract. The "indefinite quantity" means that the quantities or units of work required during the term of the contract may vary based on the County's needs. The JOC includes a collection of detailed repair and construction tasks, specifications, and referenced standards that have established unit prices. The JOC has a maximum dollar value over a fixed term.  
  
JOCs are a special type of standing unit price contract used for the accomplishment of repair, alteration, modernization, maintenance, refurbishment, rehabilitation, and repetitive construction work performed on County buildings, structures, real property, and infrastructure.  
For copies of the RFP, contact Kathleen Gandara. Proposals are due no later than 5:00 p.m., 900 South Fremont Avenue, Alhambra, CA 91803.  
  
**Contact Name :** Kathleen Gandara  
**Contact Phone# :** (626) 458-2566  
**Contact Email :** [kgandara@dpw.lacounty.gov](mailto:kgandara@dpw.lacounty.gov)  
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